



36th Ipswich Scout Group Annual Report

May 2025 - June 2026

Financial Year, Jan 2025 - Dec 2025

Registered Charity No. 1021334

Sunday June 14th, 2026, 12:00

AGENDA

The meeting will be called to order at 12:00.

- 1] Welcome address
- 2] Business of the AGM
- 3] Apologies
- 4] Minutes of the Previous AGM
- 4a] Confirmation of the Minutes
- 5] Reports from the Chairman and GSL
- 6] Adoption of the Treasurer's Report and Statement
- 6a] Approval of financial auditor
- 7] Approval of Reports
- 8] Appointment of Group Chairman
- 8a] Appointment of deputy Group Chairman
- 9] Approval of Committee Members
- 10] Date of Next AGM

Minutes of the AGM of the 36th Ipswich Scout Group held on 14th May 2025

Chair makes Health & Safety and domestic announcements.

1. Introduction and welcome

Chair makes opening remarks. Thank the venue for the use of their facilities.

Welcome members of the Group Scout Council and Dee Smith, District representative

2. Apologies for absence

Chair: We've received apologies from 3 persons for their absence today; David Oldaker; Nikki Chaplin; Richard Beeby.

3. Governance topics

Chair: We'll use this part of the meeting to make sure the charity's foundations are in good order

3a. Approve the minutes of the Annual General Meeting held on 12/June/2024

Chair: The Group Trustee Board have reviewed the minutes of last year's AGM at the meeting held on 12/June/2024. I propose that these minutes are taken as read and ask the Group Scout Council to agree that they're a true record of that meeting.

Approved and no objections or abstentions.

3b. Adopt the model constitution from Policy, Organisation and Rules (POR)

Chair: In line with the recommendation from The Scout Association, the Group Trustee Board proposes we adopt the model constitution for a Scout Group from Chapter 5c of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at this meeting.

Approved and no objections or abstentions.

3c. Note the Group's financial year

Chair: Can the Group Scout Council members please note our charity's financial year is 1 January to 31 December.

3e. Agree the number of members that may be appointed to the Trustee Board

The trustee board are a group of people including a chair, treasurer, note taker, and section leader. They take care of the administration, insurance, fire, safety etc.

Chair: Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 8 people are appointed. I propose the Group Scout Council approves that recommendation, which has been seconded.

Approved and no objections or abstentions.

3f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

Chair: The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 4 people for future meetings of the Group Scout Council (the quorum for this AGM was agreed at last year's AGM).

Does the Group Scout Council approve that recommendation, which has been seconded.

Approved and no objections or abstentions.

4. Review of the previous year

Chair: We'll now use this part of the meeting to reflect on the activities of the past year.

4a. The Group Lead Volunteer's review of Scouts in the 36th Ipswich Scout Group

Chair asks the Group Lead Volunteer to present their Annual Review.

Group Lead Volunteer Review: Thanks to Jonathan, Catherine and Karen and all the leaders. The Beaver and cub sections are very full. There will be several moving up to scouts. Thanks to parents and and helpers. It has been a busy year, amazing firework night, lots of camps. We are a big growing group. We now also have an explorer unit. We are a big growing group.

Chair Review: Thanks to leader, who do the section and the trustee board. Thank you to Nikki who has been on the Trust board for 5 years. The group can only function with volunteers and we really need as much help as we can get, please talk to anyone involved.

. 4c. Receive and consider the Group Trustees' Annual Report including the annual Statement of Accounts

Chair notes the Group Trustee Board has prepared the Trustees' Annual Report and Statement of Accounts, and has received and considered the report on the accounts from the Julian Bradbrook.

Chair asks the Group Treasurer to give an overview of the Statement of Accounts.

-key points from the Statement of Accounts. Details are in the AGM report for anyone to read, in summary the group has a good amount of money which has been built up sometime ago. It is slowly reducing, will be years before we are in difficulty, but we will then need to fundraise and will need help to do this, if not will have to raise subs to be able to function.

Di Smith review: Group are lucky to have charity farm. On behalf of the district she thanked leaders. 36th Ipswich are always involved in district activities and the leaders can be relied on to help. It's not been an easy 12 months, new role names with different jobs. The district lost their commissioner 1 year ago, Mark has now taken over. It is good to know the group is in a good financial state. Groups need support, training to be a uniformed volunteer has recently been reduced and much of it is on line. Being a helper or young leader is very good thing to put on your CV. You could help 1 every three months. Di wished everyone well for the next year and please VOLUNTEER.

Chair notes any questions that have been received prior to the AGM and invites questions from the floor regarding the Trustees' Annual Report, and the Annual Accounts. The Chair invites the Treasurer to respond as applicable.

Chair thanks the Treasurer for completing the Statement of Accounts and for all their work during the year.

5. Making appointments

Chair: We'll use this part of the meeting to organise the set up of the charity until the next AGM. We'll appoint a Trustee Board to oversee good governance for the charity over the next year. This includes appointing Trustees and / or officers whose terms have ended.

5a. Appoint the Group Chair

Chair hands the chairing of this meeting over to the Group Lead Volunteer.

Group Lead Volunteer

The Trustee Board's recommendation to the Group Scout Council is that Jonathan Gorham should be appointed as Group Chair.

Approved and no objections or abstentions.

Group Lead Volunteer hands the chairing of this meeting back to Group Chair.

5b. Appoint the Group Treasurer

Chair

The Trustee Board's recommendation to the Group Scout Council is that Karen Plummer should be appointed as Group Treasurer.

Approved and no objections or abstentions.

Chair notes that the Group Lead Volunteer is an ex-officio member of the Board.

Chair thanks the Trustees, and the Trustee Board Administrator, for their work during the year and, in particular, those members who are standing down – Nikky Chaplin.

Chair notes that co-opted members (if any) of the Group Trustee Board are appointed by the Group Trustee Board themselves at one of their meetings, and not the AGM.

5c. Appoint members of the Group Trustee Board

The recommendation to the Group Scout Council is that the members listed in the Group Report should be appointed as members of the Group Trustee Board

Approved and no objections or abstentions.

5e. Appoint the Independent Examiner

Chair confirms that Julian Bradbrook has been proposed, seconded and is qualified for the role and willing to undertake it.

6. Approved and no objections or abstentions.
7. **Closing remarks**

Chair closes the AGM, thanking everyone for attending and outlines any arrangements for the rest of the event.

Chair announces the date of next year's AGM May 2026.

May 2025 – June 2026 Reports

Chairman's Report

I would like to start with a huge thank you to all of our leaders who put so much time, effort, and enthusiasm into providing our members with interesting, challenging, and exciting activities throughout the year.

The Scout Group remains in a healthy financial position. Over the past few months, we have secured a new daytime hall booking, which will provide an additional source of income and help support the ongoing funding of the Group.

Our Facebook page and Online Scout Manager (OSM) continue to be the primary methods of communication across all sections. It is extremely important that everyone keeps their OSM records up to date, as this is where we store emergency contact information and other essential details. If you have not checked your information recently, please take a few moments to review and update it. If you are eligible to sign up for Gift Aid, please do so, as this provides valuable additional income for the Group at no extra cost to you. Gift Aid registration can be completed through OSM.

As I am sure you are aware, the Scout Group is run entirely by volunteers. This includes our section leaders, who dedicate countless hours to planning and delivering enjoyable, safe, and well-organised activities, and the Trustee Board, who ensure that all governance, financial, administrative, and safety requirements are met so that the Group can continue to operate effectively.

For some time, the Scout Group has relied heavily on a small number of volunteers who no longer have children within the Group, myself included. Whilst we have successfully managed to keep things running, it is vital for the long-term future of the Group that we bring in new volunteers and broaden representation across the organisation.

As many of you will know, I recently appealed for additional volunteers, but unfortunately the response was very limited. The Trustee Board continues to explore ways of attracting and retaining volunteers, and we would welcome any suggestions or ideas from parents and supporters.

If you would like to find out more about volunteering, whether in a leadership, trustee, or support role, please speak to me at jonathan.gorham@wolseyscouts.org.uk or contact any of the section leaders. Even a small amount of time can make a significant difference to the future of the Group. With your continued support, we can ensure that Wolsey Scout Group continues to provide fantastic opportunities for young people for many years to come.

Jonathan Gorham (Trustee Board Chair)

Treasurers Report

Financially the group is still in a good position, At the end of 2025 we had just over £38000 in the bank and a small amount of general petty cash.

Our reserves have again decreased, with capitation and rates being higher than the previous year. Although we no longer have the van and electricity costs have levelled out, meaning there is a less of an impact.

Thank you to those who pay subs promptly. If possible, please can all subs be paid promptly at the beginning of each half term and please add the section and childs name in the reference. If you are unsure if you are up to date with subs or you have any issue paying for any reason, please speak to your section leader.

I would once again encourage everyone who can, to go onto OSM and register for gift aid. Anyone who is a taxpayer can do this and we can then claim 25p in every pound, that is paid for subs. In 2025 we claimed back £680, and a further claim has been made in 2026.

Karen Plummer (Treasurer)

Group Scout Leaders Report

What another brilliant year this has been for the 36th Ipswich Scout Group. Both Beavers and Cub sections are at near full capacity, and our scout numbers have grown amazingly over the last year. Many of our beavers and cubs have successfully progressed through all of the Group sections, as well as some brand-new members too. The amazing Apex explorers district section, based primarily at the 36th, continues to grow, which many of our older scouts joining, along with explorers from across the district, the 36th still remains one of the biggest and best supported groups within Wolsey District.

Each individual beaver, cub and scout, explorer scout of the 36th Ipswich over the last year have been fabulous. The support that parents have provided our leaders of all of our sections over the last year has been gratefully received, many section meetings would not have been able to run each week. So, a huge thank you to our amazing helpful parents.

Our leaders and section team members have been fantastic, resilient, resourceful and an absolute credit to scouting but most importantly to the 36th. Without them, as 100 % volunteers, giving up hours of their time, not only during section meetings, but the many hours in preparation for these meetings as well as putting on additional events, camps and at the same time, taking our youngsters to several district events too. We as a group could not offer the amazing scouting adventure that the 36th Ipswich offers to every individual youngster within our group. So, a huge thank you to our amazing leaders. Several of our beavers and cubs and now some of our scouts, have gained the highest award in beavers, cubs and scouts, the chief scout award, a fantastic achievement.

Thanks also to each and every one of our trustee members who have provided the “back office” support that is so important to a successful scout group. Special thanks to Jonathan Gorham, our chairman, who helps so much with the running of the 36th, also to Karen our group treasurer for all that she does to ensure that the finances of the 36th are in a healthy and orderly position, particularly with so many district and group events over the last year.

Parents/guardians, if you are able to offer to help our group in any capacity, whether as a team member, or an occasional helper in any of the sections or perhaps you could consider sitting on trustee committee which meets every other month, providing such fantastic admin and back office support and plays such a vital role with the success of the 36th Ipswich Scout Group, please speak to your Section leader, Jonathan or myself.

Carol Lockwood (Group Lead Volunteer)

36th Ipswich Scout Section Report

It's been a good year for the Scouts. We have increased our numbers slightly, welcoming a few who are completely new to Scouting, a couple from other groups and a steady stream from the Cubs section. Cubs wanting to move up to Scouts is an indication of what a great job the Cub leadership team are doing. I've also had the privilege of awarding 3 Chief Scout Gold Awards which is the highest award for the Scout section.

We had planned for a summer camp to Wales but the campsite cancelled our booking at quite short notice and we were unable to sort out an alternative which was very disappointing. We managed to hold an activity day in August but we have not been camping since. We are looking forward to the group camp in June and we have 9 Scouts attending the county's Suffolk Punch camp at Hallowtree in August. It is my hope that we can squeeze in a weekend camp in September/October for those who are unable to go to Suffolk Punch.

Activities during the year included crafts, cooking, fire lighting, tie-dye, swimming (where every Scout earned their badge), learning how to use a knife safely and trying to whittle a spoon (there are some interesting shaped spoons out there!), shelter building, wide games and participation in UK Parliament Week where the Scouts learned a little bit about our government. Some of the Scouts stood as candidates in our own election and then we had a secret ballot. We scored some free tickets to England v Argentina at Twickenham so I took a few Scouts and Explorers down in a minibus. We also participated in the District cooking competition, managing to enter 2 teams and achieved both 1st and 2nd places. A big improvement on last year where we came last!

Richard stepped down from Scouts in the summer due to work commitments so we are down to just one leader albeit with 2 regular fantastic parent helpers and 1 young leader. However, this does mean that if I am unable to attend Scouts, I need to find another leader to fill in for me, either from the group or district. If we are unable to find another leader, it may mean that some of our activities will need to be curtailed. I really love being a Scout leader but it is a lot of work for one person and it would be great to be able to share the load. I know we've asked a hundred times before, but if you could spare some time to volunteer, it would be greatly appreciated 😊

Liz Stevens (Scout Team Leader)

36th Ipswich Cub Scout Section Report

The cubs have had a fun filled and very busy year. We have several beavers successfully link up into Cubs over the last year and it is lovely to see them happily continuing their scouting adventure and settle so well into cubs. We have had several cubs successfully link up to scouts and have just had two of our senior cubs Emily and Bethany, just successfully complete their link up journey to scouts. The Cubs have undertaken lots of new scouting challenges, activities and been achieved lots of activity badges and challenge badges too. A huge congratulations to the Cubs who have achieved their Silver Chief Scouts Award this last year, the highest award in cubs. Well-done, to each and every Cub within the 36th, we are very proud of you all.

Our cubs have again had some fantastic performances in Wolsey District cub events and competitions over the last year. These have included an amazing achievement in the Cubs district quiz, narrowly missing out on first place. Our cubs also came second missing out on first place by one point in a very competitive District Sports event in the and were amazing in both the District Ten pin bowling and in the construction challenge too.

There are many more district events planned for this coming year. Several of our Cubs attended the 110th Wolsey district Cubs trip to Legoland Windsor, which was an amazing day and from the fantastic feedback, the Cubs had a fabulous day. They will also have the opportunity to again to take part in the Wolsey District sports day competition in June, as well as other district events too.

The Cubs also had an amazing fun at the joint beaver and cub camp at Hallowtree last summer, for some the first-time camping in tents. As you read this report, the vast majority of our cubs will be taking part in this year's group camp at Hallowtree, undertaking many new sports and activities and spending time to get to know our beavers and scouts too. Our older cubs also attended the Wolsey district camp Science themed Sixer/seconders camp last October and had an amazing time and this camp will again be being held this September 18th to 20th, for our sixer/seconders providing a fantastic opportunity for our older cubs to get vital camping experience before they join our scout's section. (Details for our older cubs eligible to attend this years' communication themed sixer/seconders camp will be being sent out next week).

A huge thank you must be paid to Sarah for her amazing hard work as my joint Cub Section Team leader without her cubs would not have been able to run and also a huge thank you to our amazing team of parent helpers, without whom, Cubs would not be able to run, if you would like to regularly help please have a chat with myself or Sarah. Huge thanks to Ian and Aaron M who step in to help whenever we are short.

The cubs themselves are an absolute asset to the 36th Ipswich Scout Group and their attitudes, behaviour and endeavours at everything that we undertake in cubs makes all of the hard work that we as leaders undertake so worthwhile, well-done Cubs.

Akela - Carol Lockwood (Cub Team Leader)

36th Ipswich Beaver Scout Section Report

The Beaver sections is always fairly full - there are currently 20 Beavers, from six or seven different primary schools, so giving them time to make friends and get to know each other has been important.

Last summer, we made the most of the lighter evenings and warmer weather, completing many aspects of the Challenge Badges and this year we intend to do the same.

One of my main aims, has always been to make sure the Beavers earn plenty of badges. This sense of purpose and achievement works well to build confidence and many of them are pretty well-badged now. I ensure that every activity they attend contributes towards one badge or another and almost all are on track to earn the Bronze award by the time they leave.

In the last 12 months the Beavers have done the following:

Tobogganing	Met local police officers	Visited the Fire Station
Learnt new games	Biscuit decorating	Emergency Aid
Teamwork challenges	Craft activities	Pond-dipping
Lit candles	Science experiments	Gilwell Fun Day
Made new friends	Used the fire buckets	Bowling
Visited the foodbank	Toasted marshmallows	Tried international cuisine
Planted seeds	Decorated Yule logs	Tied shoelaces
Played wide games	Indoor Archery	Hike to the Bluebells
Watched a magic show	Made bird feeders	Mini-pioneering

We have a Summer Camp organised for this weekend, when we will be Hallowtree Scout Campsite. For some, this will be their first night under canvas with the Beavers.

The leadership team consists of myself, Debbie, Rosemary and Harry. I have now volunteered at Beavers for over 12 years (since my son was 6 years old), and feel that it must now be the turn of somebody else to take on this role. As the parents and guardians of today's 6-8 year olds, please consider putting yourself forward. It really is a rewarding way to spend your Wednesday evening and I will be very happy to support you as you learn the ropes.

Sarah Ingram (Beaver Team Leader)

Apex Explorer Unit Report

Apex Explorers lost a number of members during this year and only one Scout continued into Explorers but we have been left with a dedicated core of 7. We are always looking for new members.

For reasons beyond our control, we had to cancel our planned summer camp to Wales but have had a couple of weekend camps in Bures last October and Boxford this April. At the first camp, the Explorers camped independently of the leaders and at the second, they were issued with an event passport and camped, very successfully, without leaders on site. Some Explorers are attending Suffolk P8unch and we will try and get another camp in later in the year.

Apart from camping, we have had a varied programme including a treasure hunt around Christchurch Park, climbing and shooting at Hallowtree, several hikes, cooking, cleaning up outside HQ, some crafts and a visit to Avid. We invited Cattawade Explorers and 32nd Ipswich Young Leaders to a quiz night (only a couple of points separated the teams) and enjoyed the District bowling night. We are looking forward to the District BBQ and chill out later this month.

Catherine has almost completed her training and will soon be taking over as the team leader. We are looking for another leader so that I can step down and concentrate on the Scout section so please let me know if you are interested.

Liz Stevens (Explorer Team Leader)

Provisional Date of Next AGM: May 2027

Trustee Board Members Nominations.

The GROUP CHAIRMAN, DEPUTY CHAIRMAN & QUARtermaster are appointed by the Group Scout Leader and those appointments endorsed by the Scout Group Council at the A.G.M.

GROUP CHAIRMAN	Jonathan Gorham	QUARtermaster TOWN	Vacant
DEPUTY CHAIRMAN	Vacant	QUARtermaster COUNTRY	Vacant

Nominations received and approved by the Group Scout Leader are as follows:

GROUP TREASURER	Karen Plummer
GROUP SECRETARY	Vacant
MINUTES SECRETARY	Vacant
COMMITTEE MEMBER 1	John Primmer
COMMITTEE MEMBER 2	Aaron Morley
COMMITTEE MEMBER 3	Vacant
COMMITTEE MEMBER 4	Vacant

List of current Section Leaders/Team Members

Group Lead Volunteer and trustee	Carol Lockwood
Scout Section Team Leader and trustee	Liz Stevens
Scout Section Team Member	Caroline Gosling
Scout Section Young Leader	Logan Gosling
Cub Section Team Leader and trustee	Carol Lockwood
Cub Section Team Member	Sarah Dommett
Beaver Section Team Leader and trustee	Sarah Ingram
Beaver Section Team Member	Harry Cranmer
Beaver Section Team Member	Rosemary Howe
Beaver Section Team Member	Debbie Clark
Explorer Section Team Leader	Liz Stevens
Explorer Section Team Member	Catherine Howe

36TH IPSWICH SCOUT GROUP ACCOUNTS 2025

**RECEIPTS AND PAYMENTS 2025
YEAR ENDED 31 DECEMBER 2025**

<u>Receipts</u>	<u>Total</u>
	£
Donations	100.00
Fundraising	475.32
Hall lettings	3,000.00
Miscellaneous	70.00
Sections	5,117.00
Vehicle income	375.00
Bank interest	396.00
Gift aid	686.51
Capitation refund	60.50
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	10,280.33

<u>Payments</u>	
Accounts examination	100.00
Capitation	3,596.00
Business tax and rates	260.71
Electricity	1,759.00
Equipment	262.99
Fundraising	315.70
Hall hire	-
Insurance	1,288.04
Maintenance	2,108.01
Propane	-
Sections	2,355.04
Admin expenses	-
Sundry	-
Telephone & internet	426.93
Vehicle costs	-
Water rates	214.59
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	12,687.01

Deficit **-2,406.68**

**RECEIPTS AND PAYMENTS 2024
YEAR ENDED 31 DECEMBER 2024**

<u>Receipts</u>	<u>Total</u>
	£
Donations	100.00
Fundraising	15.00
Hall lettings	3,000.00
Miscellaneous	85.00
Sections	5,818.00
Vehicle income	-
Bank interest	341.00
Gift aid	513.11
Capitation refund	-
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	9,872.11

Accounts examination	100.00
Capitation	3,127.00
Business tax and rates	93.57
Electricity	2,097.78
Equipment	-
Fundraising	417.46
Hall hire	-
Insurance	1,188.42
Maintenance	3,383.08
Propane	-
Sections	3,384.08
Admin expenses	141.33
Sundry	102.10
Telephone & internet	408.52
Vehicle costs	1,643.81
Water rates	287.36
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	16,374.51

-6,502.40

36TH IPSWICH SCOUT GROUP ACCOUNTS 2025

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 DECEMBER 2025**

Lloyds current a/c	27,137.86
Lloyds fixed savings account	11,000.00
Petty cash - Scouts	30.00
Petty cash - Group	63.60
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	38,231.46

Charity Farm reserve	35,000.00
General reserve	3,231.46
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	38,231.46

<u>General reserve</u>	
Beavers	1,148.76
Cubs	714.25
Scouts	936.26
Group	432.19
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	3,231.46

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 DECEMBER 2024**

Lloyds current a/c	29,508.14
Lloyds fixed savings account	11,000.00
Petty cash - Scouts	30.00
Petty cash - Group	100.00
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	40,638.14

Charity Farm reserve	35,000.00
General reserve	5,638.14
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	40,638.14

<u>General reserve</u>	
Beavers	1,093.74
Cubs	673.15
Scouts	989.27
Group	2,881.98
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	5,638.14