



## **36th Ipswich Scout Group Annual Report**

**May 2022 - April 2023**

**Financial Year, Jan 2022 - Dec 2022**

**Registered Charity No. 1021334**

**Wednesday May 24th, 2023, 6:15pm**

### **AGENDA**

The meeting will be called to order at 6:15p.m.

- 1] Welcome address
- 2] Business of the AGM
- 3] Apologies
- 4] Minutes of the Previous AGM
- 4a] Confirmation of the Minutes
- 5] Reports from the Chairman and GSL
- 6] Adoption of the Treasurer's Report and Statement
- 6a] Approval of financial auditor
- 7] Approval of Reports
- 8] Appointment of Group Chairman
- 8a] Appointment of deputy Group Chairman
- 9] Approval of Committee Members
- 10] Date of Next AGM

## Minutes of the AGM of the 36th Ipswich Scout Group held on 30<sup>th</sup> May 2022

### **Welcome address**

JG welcomed everyone to the meeting and thanked everyone for attending.

### **Business of the AGM**

JG explained the running order of the meeting.

### **Apologies:**

Richard Beeby (RB)

Catherine Howe (CH)

### **Present:**

Jonathan Gorham (JG) (Chair), Karen Plummer (KP), Graham Parker (GP), David Oldaker (DO), Carol Lockwood (CL), John Primmer (JP), Sarah Ingram (SI), Julia Oldaker (JO), David Daniels (DD) and Sarah Dommett. (SD)

### **Last year's Minutes:**

No matters arising. Received JP and adopted CL.

### **Chairman's Report**

JG started by thanking all our leaders. He summarised the scout groups financial situation which is good and thanked the treasurer, KP, who has had much more work to do as all payments are now online.

JG reminded the group that all helpers are volunteers, and more help is required. If anyone has any other ideas, please speak to JG. As Tony Marsh used to say, "Many hands make light work." With more support the group will grow from strength to strength.

JG wanted to put on record thanks to Keith Taylor and Richard Farthing, who due to ill health are no longer able to stay on the committee after a lot of years working hard for the Scout Group. They will be missed.

Jonathan Gorham (Chairman)

### **Group Scout Leaders Report**

CL commented on what a brilliant year this has been for the 36th Ipswich Scout Group. Whilst navigating our way past COVID. CL also thanked her leaders and the exec committee.

Carol Lockwood (Group Scout Leader)

### **Treasurers Report**

KP summarised the financial position of the group as per the report and reminded that parents should fill in Gift Aid on OSM if possible.

### **Receiving and adopting of annual reports**

Received – JP Adopted – DO

### **Receiving and adopting of financial statement**

Received – CL Adopted – SI

### **Approval of financial auditor**

It was agreed to use Colin Bush for the next coming year.

### **Reappointment of chairman:**

JG resigned and agreed to stand again for next 12 months (2022/2023)

**Appointment of deputy group chairman:**

RF is no longer able to carry out this role, so it will need to be filled. Possible suggestion was JP, this will be discussed.

**Group Trustees**

CH, DO, SI.

**Appointment of nominated committee members:**

Treasurer KP

Secretary CH

Committee members –NC, JO, NS,

It was agreed to reduce the Quorum from 5 to 4.

CL agreed, SI seconded.

**AOB:**

Graham Parker (DC) reports that the 36th have done very well through the pandemic to sustain numbers. Leaders in all organizations are a problem at the moment. A PR person is being appointed to promote scouting and there is a stand at the Suffolk Show to push for leaders around the county. Thanks for everyone for staying aboard. Keith and Richard had a lot of history and knowledge and were a great asset to the Group. It is great to see the group doing face to face again and District events.

Next AGM: May 2023

**Meeting Closed**

## May 2022 – April 2023 Reports

### **Chairman's Report**

It's been another busy year for the 36<sup>th</sup> Ipswich Scout Group and I must start with a massive thankyou to all our leaders who have put in so much effort to allow our members to take part in interesting and exciting activities. I have been encouraged to see that the number of people helping with our young members activities has increased over the past year and I hope this continues.

The scout group is in a good financial position, however like everywhere else our bills have been increasing. If we want to keep group subs low to keep it accessible to all then we will need to consider if we can increase our incomings with fundraising and hall hire over the next 12 months.

The Facebook page and our online management system, OSM is the main form of communication for all sections. It is very important that everyone keeps OSM up to date as it is where we keep the emergency contact information. If you have not checked it recently, please check and update your contact details. Also, if you have not done so already and you have a taxpayer in the household, please update your Gift Aid details on OSM. If you are registered for Gift Aid, we receive £1 for every £4 you pay. This is simple to collect and can really add up fast. It also helps us to keeps subs down which we are trying to do given the tough financial situation many are facing now.

As I am sure you are aware the scout group is entirely run by volunteers, including your section leaders who spend a lot of time and effort to ensure that group activities are fun and well organised, and the exec committee who ensure we have all the safety and administrative issues covered to run the group. For some time, the group has been reliant on a small number of volunteers and many of these volunteers no longer have any children in the group so I suspect we will start to have difficulties running the group soon if new volunteers do not come forward. If you could help us in either of the roles to ensure that the group can continue to offer a great experience for all our members, please reach out to me or one of the group leaders.

The exec has been busy with our normal support role for the GSL and the leaders, ensuring that the equipment and facilities are kept up to date and are safe, keeping the group financially viable and making sure things like Insurance, taxes and bills are managed and paid.

**Jonathan Gorham (Chairman)**

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## **Treasurers Report**

Financially the group is still in a good position, At the end of 2022 we had just under £50,000 in the bank and a small amount in the scout section for petty cash.

Our reserves have however decreased, due to little fundraising, less hall hire, rising costs and larger maintenance projects completed, heating and lighting to mention two.

This meant at the end of the year we made a net loss of £13000.

Finally, as many of you will know as a charity, we can claim a proportion of our subs back from HMRC under the Gift Aid scheme. All you need to do is get a taxpayer in the family to login to OSM and complete the short form. This can be back dated so please complete even if your child has moved sections.

Although we did not receive gift aid money back in 2022, I have since completed a claim for 2020 – 2022 and we have received over £770 back. This is excellent, especially as we were not collecting subs during some of this time.

Just think what we can do if everyone is able to help.

**Karen Plummer (Treasurer)**

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## **Group Scout Leaders Report**

What a brilliant year this has been for the 36th Ipswich Scout Group, we have returned fighting from the COVID pandemic and numbers are growing across all sections and the 36th still remains one of the biggest and best supported groups within Wolsey District.

Each individual beaver, cub and scout of the 36th Ipswich over the last year have been amazing. The support that parents have provided our leaders of all of our sections over the last year has been gratefully received, many section meetings would not have been able to run each week. So a huge thank you to our amazing helpful parents.

Our leaders have been fantastic, resilient, resourceful and an absolute credit to scouting but most importantly to the 36th. Without them, as 100 % volunteers, giving up hours of their time, not only during section meetings, but the many hours in preparation for these meetings as well as putting on additional events, and at the same time, taking our youngsters to several district and county events too, we as a group could not offer the amazing scouting adventure that the 36th Ipswich offers to every individual youngster within our group. So a huge thank you to our amazing leaders.

Sarah, our beaver leader has blossomed into the role of beaver section leader, ably assisted by Rosemary, Harry and Debbie, with lots of help from Tina, together with the young leaders Grace and now Maddie. The beavers were the hardest hit by the pandemic, which has necessitated at the same time as running a fabulous programme, has also required a lot of confidence building, re-learning of social/mixing skills which Sarah and the team have done admirably, prior to so many of the beavers commencing their linkup into Cubs.

Our Scouts section, has gone from strength to strength with the numbers of scouts increasing greatly, mostly from within the group, but some from outside too. David has now passed the running of scouts over to Richard to enable David to return to cubs and Richard is now very ably assist by Liz, who is a very experienced scout leader who has returned to the 36th after 16 years in Australia and Jess, who has just taken on the role of sectional assistant. Many of the older scouts, who pass the age to be scouts, are now becoming young leaders within the beavers/cubs sections, passing on their invaluable skills to our younger members, and all amazing leaders in training. For myself, Richard and Sarah, it was an amazing experience to spend time with our scouts last summer alongside over 800 scouts/explorers from across the county at the Suffolk Punch Camp. Whilst extremely hot, our scouts were an absolute credit to themselves, the 36th and to their families and conducted themselves with the upmost distinction and perseverance, well done scouts.

Cubs this year has seen several cubs successfully complete their linkup to scouts, to continue their scouting adventure and over the last six months in particular, many beavers have now successfully completed their linkup to cubs and there are lots more to come too. Until a few weeks ago, the Cubs section had been run just by Sarah Domett and myself, with our young leaders Aaron and Teddy, with myself starting university last summer, without Sarah's amazing help Cubs would not have been able to run such a fabulous programme. A huge thank you also goes to Caroline who has helped on several occasions and to the DBS checked parents who have stepped into the breach. We are very pleased to welcome David back into Cubs leadership, but with the numbers of cubs now increasing, the

section will still need help from our amazing DBS checked parents, so if this is something that you will be happy to occasionally help with, that would be gratefully received.

Thanks also to each and every one of our exec members who have provided the “back office” support that is so important to a successful scout group. Special thanks to Jonathan Gorham, our Chairman, who helps so much with the running of the 36th exec, also to Karen our group treasurer for all that she does to ensure that the finances of the 36th are in a healthy and orderly position, particularly with so many district and group events over the last year.

Parents/guardian, if you do not feel that helping out at section meetings is for you, then perhaps you could consider sitting on the exec committee which meets every other month providing such fantastic admin and back office support and plays such a vital role with the success of the 36th Ipswich Scout Group.

***Carol Lockwood (Group Scout Leader)***

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### **36<sup>th</sup> Ipswich Scout Section Report**

Scouts are currently enjoying going from strength to strength and its great to see us at 19 scouts who all regularly attend and complete the activities to their fullest. We have a brilliant core leadership team too allowing us to run a structured programme with ease.

Last year we were able to take the older scouts on their first survival camp where they put the skills they'd practiced to good use, such as sleeping outside in shelters, cooking solely on open fires, and chopping all the wood needed to do so.

We've been pleased to be able to award two of the scouts, Daniel Ingram and Teddy Dommet, their Chief Scout Gold award over the last year, with another couple of awards close to completion.

Liz Stevens and Jessic Garner both joined the leadership team over the last year as a section leader and sectional assistant respectively. They've both been immeasurably helpful and it's great to see the scouts enjoying having them around as well. Liz has returned to the group after several years away in Australia and it was great to see she was able to collect an old sleeping bag of hers still safely stored in the scout room.

This year we're looking forward to another couple of camps, with one taking place in the Peak District in the Summer of which we have 11 scouts going on. We're also seeing the return of district scout activities, so it'll be nice to see the scouts put their skills to the test with the other local groups.

Many thanks for your continued support and thank you to those who always step up when we require an extra pair of hands, you are all brilliant! And thank you to the Scouts for keeping each week interesting, even if you are the noisiest bunch I've ever met.

**Richard Beeby (Scout Leader)**

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### **36<sup>th</sup> Ipswich Cub Scout Section Report**

The cubs have had a fun filled and very busy year. We have several cubs this year who have been or are presently, linking up into Scouts and are doing lots of new amazing activities, as well as several cubs who have or are very soon commencing their linkup to cubs from beavers, following the huge increase in beavers after COVID, as well as some new cubs joining from outside of scouting completely. They have all settled very well and undertaking lots of new scouting challenges and activities. The cubs have been undertaking lots of the activity badges and challenge badges too. It has been a privilege to be able to award several of our cubs with the highest award in Cubs, the Silver award, this year. Well done, we are very proud of you all.

Our cubs have had some fantastic successes in Wolsey District cub events and competitions over the last year. These have included an outstanding victory in the Cubs district quiz, winning this competition by a huge margin. Our cubs also romped home to win the Wolsey District construction challenge, where they designed a Coronation scene, they received huge accolade for the scene, as well as additional marks for fantastic teamwork and neatness/tidiness of their work area. Our cubs also came second in a very closely fought Wolsey district ten pin bowling completion.

There are many more district events planned for this coming year. Many of our Cubs are taking part in the Wolsey district fun day to the UK Scout Headquarters at Gilwell, being held for the first in three years, which is an amazing day and an opportunity to meet other Cubs from across the country and the district too. This year will also see the return of the Wolsey District sports day competition as well as other district events throughout the year.

The Cubs will also have the opportunity to take part in a joint beaver and cub camp at Hallowtree, which is being held over the weekend of the 1st and 2nd of July (we are just in the throes of planning this event – details to be released shortly). Our cubs also attended the Wolsey district camp Sixer/seconder Sixer/seconder last September and had an amazing time and this is camp will again be being held this September for our sixer/seconders providing an fantastic opportunity for our older cubs to get vital camping experience before they join our scouts section. (Details to follow for the sixer/seconder camp before the summer holiday break).

A huge thank you has to be paid to Sarah for her amazing hard work as a cub leader without her cubs would not have been able to run and also to our young leaders Aaron and Teddy, to Caroline and the team of occasional helpers who have stepped in to help when needed. Sarah and myself are very pleased and grateful to welcome David back to Cubs from Scouts as at times it had been very difficult balancing leaders/helpers to youngsters and with having so many beavers now linking up to cubs, this was becoming quite difficult to juggle. The cubs themselves are an absolute asset to the 36th Ipswich Scout Group and their attitudes, behavior, and endeavors at everything that we undertake in cubs makes all of the hard work that we as leaders/young leaders undertake so worthwhile, well-done Cubs.

**Akela - Carol Lockwood (Cub Leader)**

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### **36th Ipswich Beaver Scout Section Report**

With Beaver numbers back up to pre-pandemic levels, we have been able to get back to lots of our normal activities. There are currently 20 Beavers, from eight different primary schools, so giving them time to make friends and get to know each other has been important.

Last summer, we made the most of the lighter evenings and warmer weather, completing many aspects of the Challenge Badges and this year we intend to do the same.

One of my main aims, has always been to make sure the Beavers earn plenty of badges. This sense of purpose and achievement works well to build confidence and many of them are pretty well-badged now. I ensure that every activity they attend contributes towards one badge or another and almost all are on track to earn the Bronze award by the time they leave.

In the last 12 months the Beavers have done the following:

Tobogganning	Hikes	Pond dipping
Learnt new games	Biscuit decorating	Suffolk Punch Activity Day
Teamwork challenges	Craft activities	Made fruit kebabs
Lit candles	Science experiments	Emergency Aid
Made new friends	Used the fire buckets	Lego workshop
Learnt circus skills	Sleepover	Bluebell walk
Visited the Fire Station	Met a Police Officer	Toasted marshmallows
Played wide games	Grass sledging	Archery
Played Tennis	Built sandcastles	Made bird feeders

We have a Summer Camp organised for July – which will be their first night under canvas with the Beavers.

The leadership team remains stable: I am ably supported by Rosemary, Debbie and Harry. Richard also supports the group when needed. Grace and Maddi continue as excellent Young Leaders.

In summary, the last year has been very successful for the Beaver Section, which is currently thriving.

**Sarah Ingram (Beaver Leader)**

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**Provisional Date of Next AGM: May 2023**

## Executive Committee Members Nominations.

The GROUP CHAIRMAN, DEPUTY CHAIRMAN & QUARTERMASTER are appointed by the Group Scout Leader and those appointments endorsed by the Scout Group Council at the A.G.M.

GROUP CHAIRMAN	Jonathan Gorham	QUARTERMASTER TOWN	Vacant
DEPUTY CHAIRMAN	Vacant	QUARTERMASTER COUNTRY	Vacant

Nominations received and approved by the Group Scout Leader are as follows:

GROUP TREASURER	Karen Plummer
GROUP SECRETARY	Catherine Howe
MINUTES SECRETARY	Catherine Howe
COMMITTEE MEMBER 1	Naz Saddiq
COMMITTEE MEMBER 2	Nikki Chaplin
COMMITTEE MEMBER 3	John Primmer
COMMITTEE MEMBER 4	

Group Scout Leader and trustee	Carol Lockwood
Scout Leader and trustee	Richard Beeby
Assistant Scout Leader	Liz Stevens
Section Assistant	Jess Garner
Section Assistant	Caroline Gosling
Cub Leader and trustee	Carol Lockwood
Assistant Cub Leader	Sarah Dommett
Assistant Cub Leader	David Oldaker
Young Leader	Aaron Leverett
Young Leader	Teddy Dommett
Beaver Leader and trustee	Sarah Ingram
Assistant Beaver Leader	Harry Cranmer
Section Assistant	Rosemary Howe
Section Assistant	Debbie Clark
Section Assistant	Carla Hyland
Young Leader	Grace Newman

## 36th Ipswich Scout Group Accounts 2022

### 36th IPSWICH SCOUT GROUP ACCOUNTS 2023

#### RECEIPTS & PAYMENTS 2022 YEAR ENDED 31st DECEMBER 2022

<u>Receipts</u>	<u>Total</u>
Donations	£ 100.50
Fundraising	£ 608.71
Hall Lettings	£ 3,050.00
Misc	£ -
Sections	£ 7,977.02
Vehicle Income	£ -
Internet refund	£ -
Bank Interest	£ 5.53
IBC CV Grant	£ 2,667.00
Gift Aid	£ -
Capitation refund	£ -
	<u>£ 14,408.76</u>
<u>Payments</u>	<u>Total</u>
Accounts Examination	£ 100.00
Capitation	£ 2,880.00
Business Tax & Rates	£ 158.48
Electricity	£ 2,105.17
Equipment	£ 421.77
Fundraising	£ 817.39
Hall Hire	£ -
Insurance	£ 969.70
Maintenance	£ 11,771.04
Propane	£ -
Sections	£ 5,506.70
Sundries	£ 468.50
Telephone & Internet	£ 376.28
Vehicle costs	£ 1,582.38
Water Rates	£ 251.59
	<u>£ 27,409.00</u>
<b>Net Loss</b>	<b>£13,000.24</b>

#### RECEIPTS & PAYMENTS 2021 YEAR ENDED 31st DECEMBER 2021

<u>Receipts</u>	<u>Total</u>
Donations	£ 100.00
Fundraising	£ -
Hall Letting	£ 5,660.00
Misc	£ -
Sections	£ 1,873.84
Vehicle Income	£ -
internet refund	£ 16.78
Bank Interest	£ 16.50
IBC CV Grant	£ 9,907.43
Gift Aid	£ 1,030.39
Capitation refund	£ 26.00
	<u>£ 18,630.94</u>
<u>Payments</u>	<u>Total</u>
Accounts Examination	£ 100.00
Capitation	£ 2,106.00
Business tax and rate	£ 86.54
Electricity	£ 1,193.76
Equipment	£ -
Fundraising	£ -
Hall Hire	£ -
Insurance	£ 943.31
Maintenance	£ 3,587.28
Propane	£ -
Sections	£ 1,099.98
Sundries	£ 134.02
Telephone & Internet	£ 289.58
Vehicle costs	£ 877.40
Water rates	£ 374.51
	<u>£ 10,792.38</u>
<b>Net Surplus</b>	<b>£ 7,838.56</b>

#### Statement of Assets and Liabilities

#### As at 31st Dec 2022

Lloyds	£ 38,981.28	(£35,000 ringfenced
Lloyds Fixed Savings A/C	£ 11,000.00	for charity farm
Beaver Section	£ -	contingency)
Cub Section	£ -	
Scout Section	£ 30.00	
Petty cash	£ 121.50	
Holding for Beavers	£394.50	
Holding for cubs	£1,307.73	
Holding for scouts	£662.63	
	<u>£ 50,132.78</u>	

#### Statement of Assets and Liabilities

#### As at 31st Dec 2021

	£ 51,981.52	(£35,000 r
	£ 11,000.00	for charity
	£ 26.97	contingenc
Cubs section	£ -	
Scout section	£ -	
Petty cash	£ -	
Holding for beavers	£ 108.51	
Holding for cubs	£1,111.46	
Holding for scouts	£447.22	
	<u>£ 63,008.49</u>	